



## Optional Supplemental Benefits Enrollment Form

Mary Washington Medicare Advantage (HMO) offers optional benefits to our members for a monthly premium.

- You may enroll in the Optional Supplemental Benefits during Medicare’s Annual Enrollment Period (AEP), Medicare Advantage Open Enrollment Period (OEP), and up to 60 days before or after the effective date of your enrollment.
- Requests made during Medicare's AEP (October 15–December 7) will have a January 1 effective date. Requests made during OEP (January 1–March 31) will have an effective date of the first of the month after which the request is received. For requests made outside of your AEP or OEP election, Mary Washington Medicare Advantage will notify you of your effective date of coverage.
- This form may only be used by our current members who are adding Optional Supplemental Benefits to their existing Mary Washington Medicare Advantage plan.
- This form may only be used when there are no other changes to your existing plan.

Member Name: \_\_\_\_\_

Member ID: \_\_\_\_\_

Medicare ID#: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

**Please check the box to add Optional Supplemental Benefits:**

I am currently enrolled in a plan and wish to add Optional Supplemental Benefits.

Comprehensive Dental Services (\$27 per month)

**The premium for Optional Supplemental Benefits is paid in addition to your monthly plan premium, if applicable.**

### **Paying your plan premiums**

Whether you are enrolled in a premium or non-premium plan, you may pay your plan premium and any applicable Late Enrollment Penalty (LEP) and/or OSB **by automatic deduction from your Social Security (SSA) or Railroad Retirement Board (RRB) benefit check**. You may also choose to pay by Electronic Funds Transfer (EFT) or check via mail each month.

The payment option you select here will override any previous payment option you might have made, and will determine how you pay your total premium, which may include a plan premium as well as the OSB premium and any LEP that is applicable.

**If you do not select an option below you will default to Direct Pay and receive a monthly invoice, unless you currently pay your premiums and/or LEP via SSA or RRB benefit check, in which case your OSB premium will also be withheld via this method.**

#### **Please select a premium payment option:**

- Automatic deduction from your monthly Social Security or Railroad Retirement Board (RRB) benefit check.

I get monthly benefits from: \_\_\_ Social Security \_\_\_ RRB

It can take up to 90 days to receive SSA/RRB withhold acceptance. SSA/RRB will begin deducting on the date of acceptance. Members will receive an invoice for any months prior to the withhold acceptance date by SSA/RRB, which will be their responsibility to pay. In limited circumstances, Medicare may not allow for the SSA/RRB deduction option and may instruct the plan to directly bill the member. If this occurs, you will be notified in writing.

- Electronic Funds Transfer (EFT) from your bank account each month.  
If you choose to have the funds taken directly out of your checking account, this is referred to as Electronic Funds Transfer (EFT). If you elect this method of payment, you will receive a letter from the plan requesting a Voided Check be returned with the letter for account setup. Do not submit a voided check at time of enrollment. Your request will be processed within 60 business days of receipt of returned voided check and letter. Premiums are deducted from your bank account on the 2<sup>nd</sup> day of the month for the current month's coverage.
- Direct Pay  
You will receive a monthly invoice containing payment instructions.

#### **By completing this application form:**

- I understand this enrollment for Optional Supplemental Benefits is in addition to my current Mary Washington Medicare Advantage plan benefits and that the monthly premium for the Optional Supplemental Benefits is in addition to my Medicare premium, my monthly plan premium, if applicable, and/or any Late Enrollment Penalty that may apply.
- I understand the Optional Supplemental Benefits are only available to members enrolled in a Mary Washington Medicare Advantage plan and that disenrollment from a Mary Washington Medicare Advantage plan will result in automatic disenrollment from the Optional Supplemental Benefits.



# Mary Washington

Medicare Advantage

- I understand that I must get covered care from in-network providers, except for emergency or urgently needed services. If I receive services from an out-of-network provider, I will be responsible for all costs associated with those services.
- I understand that if I disenroll from the Optional Supplemental Benefits, I won't be eligible to enroll again until the next Mary Washington Medicare Advantage valid Optional Supplemental Benefits enrollment period.
- I understand that if I fail to pay the monthly premium for the Optional Supplemental Benefits, I will lose the Optional Supplemental Benefits but will remain enrolled in Mary Washington Medicare Advantage.

I understand that my signature (or the signature of the person legally authorized to act on my behalf) on this application means that I have read and understand the contents of this application. If signed by an authorized representative (as described above), this signature certifies that:

- 1) This person is authorized under State law to complete this enrollment, and
- 2) Documentation of this authority is available upon request by Medicare.

|   |                           |                      |           |
|---|---------------------------|----------------------|-----------|
| <b>Signature:</b>   |                           | <b>Today's Date:</b> |           |
| If you are the authorized representative, sign above and fill out these fields: |                           |                      |           |
| Name:   | Relationship to Enrollee: | Phone Number:        |           |
| Address:  | City:                     | State:               | Zip Code: |



## Mary Washington

Medicare Advantage

**Please return completed application to:**

Mary Washington Medicare Advantage

P.O. Box 12487

St. Louis, MO 63132

Please call 855.919.0853 for more information, including free language translation services, regarding your Mary Washington Medicare Advantage plan. TTY users call the national relay service toll free at 711. Our telephone lines are open seven days a week from 8:00 a.m. to 8:00 p.m. You may receive a messaging service on weekends from April 1 through September 30 and holidays. Please leave a message and your call will be returned the next business day. Mary Washington Medicare Advantage is an HMO plan with a Medicare contract. Enrollment in Mary Washington Medicare Advantage depends on contract renewal. You must continue to pay your Medicare part B premium.



**Mary Washington**

Medicare Advantage

**FOR AGENT/OFFICE USE ONLY:**

Name of Agent/Broker (if assisted in enrollment): \_\_\_\_\_

Agent/Broker ID: \_\_\_\_\_

Agent/Broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Confirmation Number: \_\_\_\_\_

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